Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-25-02-0373

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM#	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
		med	Delivery Term: 15 Working Days upon receipt of	P.O.	
1	4	pcs	Oil Filter C-306	140	
2	4	pcs	Fuel Filter FC-32		
			For use of Kia SJU <mark>-341 & t-120104</mark>	De de la constitución de la cons	
3	4	pcs	Oil Filter C-313		
4	4	pcs	Fuel Filter FC-317		
	1		For use of SGT-781 & T-092610	/ (6) /	
5	2	pcs	Oil Filter C-506		
6	2	pcs	Oil Filter C-513		
7	2	pcs	Fuel Filter -FC 208		
			For use of Isuzu Elf SKU-872		
8	6	pcs	Oil Filter C-110		
9	6	pcs	Gas Filter)	
			For use of Multicab SGE-980,SGE-990 & SJZ-694		
			X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-		
PURPOSE: For			Fo <mark>r use of eight (8) uni</mark> t vehicle at City Agriculture Office	, TOTAL	
			this city.		
			ame & Address Name / Signature of Representatives		
Comi	nany Name	Form & Δ	Form & Amount		

of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-25-02-0373 DATE: February 20, 2025

FOR USE OF EIGHT (8) UNIT VEHICLE AT CITY AGRICULTURE OFFICE, THIS CITY. **PURPOSE:**

OFFICE: AGRI

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., March 25, 2025

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Cash/ Manager's Check/

Surety Bond

Bank Draft/Guarantee (2% of ABC)

(5% of ABC)

33,320.00

666.40

<mark>1,6</mark>66.00

TERMS & CONDITIONS

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued by a Univ<mark>ersal or Commerc</mark>ial Bank

: Two percent (2%) of the ABC (See above)

in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, : Two percent (2%) of the ABC (See above)

if issued by a foreign bank. c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance

Commission as authorized

to issue such security.

: Five percent (5%) of the ABC (See above)

d) Any combination of the foregoing

: Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- 3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- 4. Your price offer must be valid for 120 calendar days.
- 5. Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- 6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. ESTEFANIO S. LIBUTAN, JR. City Administrator / BAC Vice-Chairman **BIDS & AWARDS COMMITTEE**